



## Customer Energy Solutions - Energy Efficiency as a Service Pilot Program Application

Please enter information in colored cells & send to SCLEnergyAdvisor@seattle.gov or the assigned Seattle City Light Energy Management Analyst. Questions? Call 206-684-3800.

EMA:		Supv:	
Proj. #:		Date Assigned:	
Project Name:	EEaS		
Facility Type:			
Facility Use:		Use Code:	
<i>For Internal Use Only</i>			

### Participant Information

Company name (as it appears on W-9):		SCL Account #:	
C/O (alt business name):			
Mailing Address:		City:	State: Zip:
Authorized Signer:		Project Contact:	
Position:		Position:	
Phone:		Phone:	
Email Address:		Email Address:	

### Property Management (if applicable)

Property Mgmt Name:			
Address:		City:	State: Zip:
Property Mgmt Contact:		Phone:	
Position:		Email Address:	

### Efficiency Energy Developer

Will a party other than the Participant hold the role of the Efficiency Energy Developer and hold the PPA with Seattle City Light?				
If "Yes", then complete the following section for the Efficiency Energy Developer.				
Company name (as it appears on W-9):				
Address:		City:	State:	Zip:
Years in business				
Authorized Signer:		Project Contact:		
Position:		Position:		
Phone:		Phone:		
Email Address:		Email Address:		

### Participation details

The primary goal of the Energy Efficiency as a Service (EEaS) is to test if this program can help mitigate the barrier to energy efficiency posed by the split incentive. Please describe the split incentive in your building (if present).	
How are tenants energy costs allocated (e.g., submetering, by leased square footage)?	
What type of tenant lease is used in your building (e.g., triple net, double net, gross)?	
What is the desired term length of the Participation Agreement and Power Purchase Agreement (up to 20 years)?	



# Seattle City Light

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### Project Information & Site Address

Facility Name:			
Facility Address:			
City:		Zip:	
Year building construction:		Number of floors:	
Year acquired by owner:		Number of tenants:	
Gross square footage (sf):		Conditioned Area (sf):	

### Building Information From ENERGY STAR Portfolio Manager®

	Building Space Use	Conditioned Area (sf)	Est. occupancy (%)	Occ. Schedule	SCL Meter #(s)
Primary					
2° (if applicable)					
3° (if applicable)					
4° (if applicable)					
5° (if applicable)					
Annual Electric Consumption (kWh)					
SCL Account number(s)					
SCL meter #s					
Annual Gas Consumption (Therms), if applicable					
PSE Account number(s)					
PSE meter #s					
Annual Steam Consumption (MMBTU), if applicable					
Enwave Account number(s)					
Enwave meter #s					
Annual Other Energy Use (e.g. generator fuel), if applicable					
Describe existing building systems description (BAS, HVAC systems, HVAC controls, lighting equipment, lighting controls, server loads,					
Describe major changes to space use, bldg systems, or occupancy over <b>past 2 years</b> .					
Describe expected major changes to space use, bldg systems, or occupancy over <b>next 3-5 years</b> .					





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Pilot Program Application**  
Legal disclosures

**By placing my name below, I am requesting Seattle City Light to verify my participation and eligibility for the Program, and I acknowledge that I have fully read and understand the terms and conditions below.**

<b>Participant:</b>	Date:	
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<b>Efficiency Energy Developer: (If different than Participant)</b>	Date:	
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This form needs to be submitted to Seattle City Light by the SCL program Participant and Energy Efficiency Developer.

- 1) By submitting this Program Application Form, Seattle City Light ("SCL") may contact the Program applicant to evaluate project information, proposed energy conservation measures, estimate energy savings, and to request of applicant to submit all Program Forms and supporting documentation. Once SCL determines a Program applicant's eligibility for program participation, Program Participant will sign a Participation Agreement. The Efficiency Energy Developer (EE Developer) will sign a Power Purchasing Agreement. After the execution of these agreements the participants may then voluntarily implement the energy conservation measures (ECMs) in accordance with applicable Program Specifications, Requirements and other Program policies and guidelines for participation in the Seattle City Light EEaS Pilot Program. Implement shall take its ordinary meaning, including but not limited to the installation, commissioning, replacement, or improvement of equipment or building systems for the purpose of conserving energy, or participation in any program aimed at reducing energy consumption. If, and only if SCL can administratively verify the Program Participant's completion of all Program Forms and the implementation of the conservation measures according to Program Specifications, Requirements and other Program policies and guidelines, then SCL may issue an PPA payment to the EE Developer. Program information, Forms, Specifications and Requirements are publicly accessible on the Seattle City Light Website for the Business Conservation Program.
- 2) Since the Program is **voluntary**, Program Participant acknowledges the freedom to choose to implement any energy conservation measures in their facilities, or none at all. However, Program Participant and EE Developer may only receive an EE Service Fee and PPA payment, respectively, if SCL determines such measures are eligible for the program, are verified by SCL, and the project meets Program Specifications, Guidelines and other program policies and requirements. The Program is not an entitlement program and requires complete participation and performance by the Program Participant and EE Developer.
- 3) Program Participant and EE Developer understand, have notice of, and voluntarily assume any risks of injury or property damage that may arise during the implementation of energy conservation measures as part of this program. SCL does not recommend any contractor or equipment used to implement energy conservation measures. Program Participant acknowledges that any list of past participating contractors provided by SCL is for informational purposes only.
- 4) **Program Participant and EE Developer must at all times comply with all applicable codes, ordinances, laws and regulations for all conservation measures implemented at the Site Address to be eligible for this Program.** Program Participant and EE Developer and/or any third party contractor selected and used by Program Participant are solely responsible for ensuring compliance with applicable codes, ordinances laws and regulations, and not SCL.
- 5) Program Participant and EE Developer acknowledge that SCL's verification process of project information or the implementation of energy conservation measures is not, and shall not be construed as any type of certification of compliance with any applicable codes, rules or regulations, and is for informational and program purposes only.
- 6) Program Participant acknowledges that SCL does not recommend any brand or type of equipment for Participant's facility or Site Address. SCL makes no promises, representations or warranties to Program Participant of any efficiencies of conservation measures, nor of any potential or actual energy savings, nor of any merchantability or fitness of operation, use, or for any other purpose.
- 7) For Program Participant to be eligible to participate in the program, Program Participant shall grant permission and access to SCL, during the duration of the agreement to visit the Participant's Site Address to verify existing conditions and engage in the collection of usual and customary Business Conservation Program information related to Program Participant's implementation of the energy conservation measure(s) at the Site Address. The Program Participant and EE Developer understands that all documentation regarding this Program is subject to a City of Seattle Public Disclosures Request and could be provided to external parties determined by state law.
- 8) Program Participant understands that a prerequisite to participate in this program shall be for to read, sign and agree to the terms and conditions of the Program Participation Agreement and Program Manual. EE Developer understands that a prerequisite to participate in this program shall be for to read, sign and agree to the terms and conditions of the Power Purchase Agreement and Program Manual.

Project Name:   
 SCL Project #:

Version 1.1.0

**Participant Instructions:**

This tab should be updated, saved, and sent to Seattle City Light each quarter during the term of contract. It is intended to track progress and to be used for planning. Please document energy conservation measure information in the appropriate columns. Color cells are mandatory. \* = Can be updated during the Performance Period

Performance Period Start	
Baseline Annual Energy Consumption (kWh)*	

Energy Conservation Measure (ECM)	Measure Type	Estimated Annual Savings (kWh)	Estimated/Invoiced Cost	Start Date	Completion Date	Invoice Available	Notes
Total Estimated Electricity Savings		0	\$0.00				
Electricity Savings as % of Baseline Annual Electricity Use							





